

# Decommissioning or removal of a cooling tower system

**Cooling tower registrations** Telephone: 1800 248 898 Fax: 1300 769 748 legionella@health.vic.gov.au

The following statement notifies the department that a cooling tower system has been decommissioned or removed.  
A copy of the current registration certificate may also be attached.

I wish to advise that the cooling tower system numbered CTS

Site ID  located at

has been removed/decommissioned (cross out the word that does not apply) on

The decommissioning of the cooling tower system has been affected by one of the following:

- a. All of the fans of the cooling tower system are removed from the cooling tower or towers; or
- b. All the fans of the cooling tower system are isolated from the power supply; or
- c. The water supply to the cooling tower system is disconnected and the water is drained from the system; or
- d. The system is changed so that (when it is in operation) the water of the cooling tower system does not recirculate in the system; or
- e. The system is changed so that it is no longer a cooling tower system, within the meaning of Part7 of the *Public Health & Wellbeing Act 2008*.

**And** a sign has been placed on the cooling tower system indicating that the cooling tower system must not be re-activated without first contacting the Department of Health.

I acknowledge that for the purposes of the *Public Health & Wellbeing Act 2008*, a cooling tower system is not decommissioned merely because:

- a. An electrical switch for the cooling tower is turned off;
- b. The water supply tap to the cooling tower system is closed; and/or
- c. The water is drained from the cooling tower system.

Acknowledged by