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| Cemetery trust financial budget template |

| Cemetery trust: |  |
| --- | --- |
| Financial year: |  |

Please amend the line items in the tables below as required.

| Income | Budget | Actual | Variance |
| --- | --- | --- | --- |
| **Bank account**  |  |  |  |
| * Bank interest
 |  |  |  |
| **Investment account**  |  |  |  |
| * Bank interest
 |  |  |  |
| **Grants** |  |  |  |
| * Department of Health
 |  |  |  |
| * Other grants
 |  |  |  |
| **Other income** |  |  |  |
| * Donations
 |  |  |  |
| **Fees received**  |  |  |  |
| * Rights of interment
 |  |  |  |
| * Interment services
 |  |  |  |
| * Memorialisation
 |  |  |  |
| * Other
 |  |  |  |
| **Perpetual maintenance set aside** |  |  |  |
| **Total income** |  |  |  |

| Expenses | Budget | Actual | Variance |
| --- | --- | --- | --- |
| **Bank account** |  |  |  |
| * Bank charges
 |  |  |  |
| **Operating expenses**  |  |  |  |
| * Equipment hire/purchase
 |  |  |  |
| * Repairs, maintenance and cleaning (for example, mower and other equipment repairs or parts)
 |  |  |  |
| * Insurance (other than VMIA – for example, for a vehicle)
 |  |  |  |
| * Gravediggers (contractors)
 |  |  |  |
| * Ground staff
 |  |  |  |
| * Administration staff (for example, trust secretary, manager)
 |  |  |  |
| * Supply of memorialisation products
 |  |  |  |
| * Accounting fees
 |  |  |  |
| * Printing, postage, stationery, office supplies
 |  |  |  |
| * Telephone and internet
 |  |  |  |
| * Utilities (electricity/gas/water)
 |  |  |  |
| * Cemetery database / mapping software subscription
 |  |  |  |
| **Cemetery projects** |  |  |  |
| * Fencing repairs
 |  |  |  |
| * Road/path maintenance
 |  |  |  |
| * New cemetery area development (for example, memorial wall, new lawn beams)
 |  |  |  |
| * Infrastructure (for example, shed, toilets, rotunda)
 |  |  |  |
| * Mapping and/or database creation
 |  |  |  |
| **Total expenses** |  |  |  |