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| UR and barcode |

**[](https://www.bing.com/images/search?view=detailV2&ccid=MzsFOWxx&id=C266094D98BD35875E186C6394D25DEAA69F492D&thid=OIP.MzsFOWxxCEB6ijkWxB1pIwHaHZ&q=interpreter+symbol+australia&simid=608037104824486594&selectedIndex=0)**Date

Mr P Patient

00 Primary Street

Suburb 0000

Need an Interpreter?  
 call: (03) xxxx xxxx

Dear [Title] [Name],

**You are on the waiting list**

**Clinic:** [clinic name]

**Referral date:** [date]

**Referrer:** [referrer]

We received a referral for you for the above clinic. You are now on a waiting list.

The **current waiting time** for this clinic is **[XX] months**.

We **will contact yo**u when there is an appointment available.

If your health condition changes, please visit your General Practitioner (GP).

In an emergency, go to your nearest hospital emergency department.

Please **tell us** if you

* Change your address or phone number
* Do not need an appointment with this clinic
* Change your GP

If you have any questions, please **call us on (03) xxxx xxxx** between **x am – x pm Monday to Friday**.

Yours sincerely,

[Name]   
Manager

[Health Service] Specialist Clinics