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| HDSS Bulletin |
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| OFFICIAL |

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# Global updates

## Victorian Mapping for NWAU 2023-24

The Victorian ‘Mapping for NWAU’ document has been updated and published on the HDSS website: this update involves two changes:

* VINAH Program Stream code 1400 - Palliative Care Day Hospice, Non-medical, Tier 2 class 40.35 Palliative care was inadvertently deleted and has been reinstated.
* VINAH Program Stream code 4 - SACS Specialist Pain Management, Non-medical, was mapped to Tier 2 class 40.12 Rehabilitation and is now mapped to Tier 2 class 40.64 Chronic Pain Management (effective 1 July 2023).

## Updated campus code table

The following public facilities have been added to the updated campus code table which will be available shortly on the HDSS website:

|  |  |  |
| --- | --- | --- |
| Hospital / Campus name | Campus code | Effective date |
| Casey Early Parenting Centre | 5610 | 01/01/2024 |
| Wyndham Early Parenting Centre | 5620 | 23/10/2023 |
| Whittlesea Early Parenting Centre | 5630 | 15/11/2023 |

The following private facilities have been added to the updated campus code table which is available on the HDSS website:

|  |  |  |
| --- | --- | --- |
| Hospital / Campus name | Campus code | Effective date |
| Marie Stopes International\* | 7560 | 01/07/2023 |
| Avive Clinic | 8580 | 05/12/2023 |
| Cremorne Day Hospital | 8590 | 05/12/2023 |
| Doncaster Private Hospital | 8790 | 01/07/2023 |
| Northern Private Hospital | 8820 | 05/12/2023 |

\*Marie Stopes International East St Kilda (6430) and Marie Stopes Maroondah (7710) have closed.

## Forms on the HDSS website

The Department of Health has created a number of MS Forms to standardise and streamline processes. The following forms are now available at the [HDSS Forms](https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems-hdss-forms) webpage <https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems-hdss-forms>

* Late data exemption request forms – ESIS, VAED, VEMD
* Request for MFT portal user access
* Subscribe to HDSS Bulletin or Classification and Coding Communications
* Request to update work contact details
* Data collection specific processes:
  + ESIS request for manual change
  + NADC request to report
  + VAED testing notification
  + VEMD data resubmission request

The HealthCollect Portal User Request Form remains accessible at the [HDSS HealthCollect](https://www.health.vic.gov.au/data-reporting/healthcollect) webpage < https://www.health.vic.gov.au/data-reporting/healthcollect>

# Agency Information Management System (AIMS)

## COVID-19 Daily Capacity and Occupancy Register changes

Amendments foreshadowed previously to the COVID-19 Daily Capacity and Occupancy Register (DCOR) data collection will be seen in the webforms from 1 February 2024. The changes reduce the data to be reported by removing:

* Staff capacity – Staff capacity impacted by COVID19
* COVID specific beds
* Mortuary.

Email any questions about these changes to the [HDSS HelpDesk](mailto:hdss.helpdesk@health.vic.gov.au) <hdss.helpdesk@health.vic.gov.au>

## Statutory Duty of Candour reminder email error

Mandatory reporting to the Statutory Duty of Candour (SDC) data collection commenced with data for 1st Quarter, 2023-24, due by 14 January 2024.

The SDC data collection collects the number of serious adverse patient safety events (“SAPSEs”) identified in one calendar quarter, and the statutory duty of candour (“SDC”) activity associated with those events conducted in the six months beginning on the first day of the quarter in which the event was identified.

Sites that had not completed reporting of data for the 1st Quarter, 2023-24, received a system-generated non-compliance email on 13 January 2024, which included some errors: the incorrect due date was listed for 1st Quarter data, and 2nd Quarter data was incorrectly listed as overdue. These errors are being corrected for the next due date, being 14 July 2024, when data for Quarter 2, 2023-24 is to be reported.

Notwithstanding these errors, it is the health service’s responsibility to ensure data submissions are completed by the due date.

The following table is a reminder of the activity to be reported to the Statutory Duty of Candour data collection, how to find the form in the AIMS Selector, and when each quarter’s data is due to be reported:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **AIMS Selector: Year** | **AIMS Selector: Period** | **Report number of SAPSEs identified in period:** | **Report SDC activity conducted for those SAPSEs in period:** | **Due date for reporting** |
| 2023-24 | 1st Quarter | Jul-Sep 2023 | July-Dec 2023 | 1-14 Jan 2024 |
| 2023-24 | 2nd Quarter | Oct-Dec 2023 | Oct 2023-Mar 2024 | 1-14 Apr 2024 |
| 2023-24 | 3rd Quarter | Jan-Mar 2024 | Jan-Jun 2024 | 1-14 Jul 2024 |
| 2023-24 | 4th Quarter | Apr-Jun 2024 | Apr-Sep 2024 | 1-14 Oct 2024 |
| 2024-25 | 1st Quarter | Jul-Sep 2024 | Jul-Dec 2024 | 1-14 Jan 2025 |

All public and private hospitals and registered day procedure centres, and public sector residential aged care services, must report data to the Statutory Duty of Candour data collection. More information can be found in the [AIMS manual](https://www.health.vic.gov.au/data-reporting/agency-information-management-system-aims) < https://www.health.vic.gov.au/data-reporting/agency-information-management-system-aims >, or by emailing Safer Care Victoria at [dutyofcandour@health.vic.gov.au](mailto:dutyofcandour@health.vic.gov.au) .

Statutory Duty of Candour data is submitted using the webform found in the HealthCollect secure data portal. To request a HealthCollect login, please complete the [HealthCollect Portal User Request Form](https://forms.office.com/Pages/ResponsePage.aspx?id=H2DgwKwPnESciKEExOufKIQCYRhq7MNNvvjya8xeYoZUNzE3UEZWTlpPNlc0WUhaMERaMEw1SjRDSS4u).

# Victorian Admitted Episodes Dataset (VAED)

## VAED specifications update - DCID

Updated VAED specifications for 1 July 2024 have been published on the [HDSS Data Collections](https://www.health.vic.gov.au/data-reporting/data-collections) webpage < https://www.health.vic.gov.au/data-reporting/data-collections>. The previous version has been removed.

The only change to the updated specifications is additional information about the Diagnosis Cluster ID (DCID) to be implemented from 1 July 2025. As introduction of the DCID is a significant change, this information is provided ahead of time to allow health services and software vendors sufficient time to plan for and implement this change.

## VAED failed submission files

There has been a noticeable increase in the number of failed VAED data file submissions this financial year, mainly due to VAED submission files being uploaded with incorrect record formats, or invalid Header Record dates. Ensuring submission files meet processing requirements, as set out in data collection manuals, remains the responsibility of each health service.

The most common cause of failed VAED data submissions is invalid Header Record (H5) dates. Header Record dates must adhere to the following requirements:

**Header Record Start Date** – a valid date, one day greater than the End Date in the Header Record of the previous submission file e.g., End Date of previous file 31012024, Start Date of next file must be 01022024. (See below for exception\*).

**Header Record End Date** – a valid date greater than the current file’s Header Record Start Date but less than, or equal to, the last day of the month of the Header Record’s Start Date e.g., Start Date 25012024, End Date 31012024 will accept; Start Date 25012024, End Date 02022024 will reject because the End Date is after the end of the Start Date’s month.

\*The exception to the above is that the VAED will process more than one submission file with the *same set of Header dates (Start and End)* *as were used in the preceding file*: that is, the identical Start and End dates may be used in the next VAED submission file. To check which Start and End dates were used in each submission file, refer to the reports returned to the MFT Pickup folder after processing of each submission file.

The Header Record Start and End Dates **cannot be future dates**: that is, these dates must be less than (before) the date on which the submission file is uploaded, e.g., uploading a file on 27 January 2024 with Start Date 28012024 and End Date 31012024 will reject because both are future dates.

**Files will fail if there is a gap** between the End Date of the preceding submission file, and the Start Date of the next file, e.g., End Date 31012024 and next file’s Start Date 02022024: file with this Start Date will fail.

The department does not approve of health services altering either the Start Date or End Date. It is expected that health services' contractual arrangements with software vendors require vendors to provide software that allows health services to meet their statutory reporting requirements.

Health Services are advised to check their data submission files before uploading to the MFT portal for processing. Common VAED data file processing failures include:

* Header Record (H5) Start and End Dates are inconsistent with the previous submission
* Header Record (H5) Start and End Dates are future dates
* Header Record (H5) Start and End date in different months
* Incorrect hospital code in the Header record (H5) or Trailer records (T5 and U5)
* The Header Record (H5) is not the first record in the submission file or is not present
* The Trailer Records (T5 and U5) are not the last two records of the submission file or are not present
* Data file for another collection is uploaded as a VAED submission
* Data file is uploaded to the incorrect hospital campus’s MFT portal

It is the health service's responsibility to work with their VAED system vendor to ensure that data file submission requirements are maintained.

Submission file format and structure specifications are set out in the [VAED manual](https://www.health.vic.gov.au/data-reporting/victorian-admitted-episodes-dataset) accessible at the HDSS website <https://www.health.vic.gov.au/data-reporting/victorian-admitted-episodes-dataset>

# Victorian Integrated Non-Admitted Health Minimum Data Set (VINAH MDS)

## Corrections/Updates to the VINAH MDS manual 2023-24

### Section 3 – data elements

#### Patient/Client Death Date

#### Patient/Client Death Date Accuracy

#### Patient/Client Death Place

|  |  |
| --- | --- |
| **Validations** | E016 The field '<FieldName>' (<HL7 Field>) is mandatory for this Program/Stream <Program/Stream> at this point in time (<Timing>), but no value was supplied.  ~~E154 Where a Date of Death is reported, a Date of Death Accuracy Code and Place of Death must be provided~~ |

## Telehealth video reporting

Following queries to the HDSS help desk, it was identified there may be some confusion around reporting telehealth video non admitted activity. Updated advice, previously published in HDSS Bulletin 229, regarding reporting telehealth video is provided below.

**Telehealth video contacts**

Non admitted activity delivered to a patient using videoconference i.e. Skype, FaceTime, Healthdirect video conference or other similar video application is in scope for VINAH reporting provided it meets the criteria for a contact. Telehealth video is considered a mode of delivery and is used in conjunction with the contact delivery setting to identify where the patient/client experiences the telehealth video contact.

**Example 1**

The contact is delivered by the health care provider to the patient/client at home or another non-hospital setting.

Contact Client Present Status: 13-Patient/client via telehealth video

Contact Delivery Mode:  3-Telehealth video

Contact Delivery Setting: 31-Home or other applicable code.

**Example 2**

The contact is delivered between a health care provider at one health service and the patient and health care provider is at another health service.

Provider

Contact Client Present Status: 13-Patient/client via telehealth video

Contact Delivery Mode:  3-Telehealth video

Contact Delivery Setting: The location of the patient i.e. Hospital setting clinic/centre, Community based health facility or other applicable code.

Provider where the patient is physically present

Contact Client Present Status:10-Patient/client present with or without carer(s)/relative(s), 11-Patient/client present only or 12-Patient/client present with carer(s)/relative(s)

Contact Delivery Mode: 3-Telehealth video

Contact Delivery Setting: The location of the patient. i.e. Hospital setting clinic/centre, Community based health facility or other applicable code.

**Example 3**

The contact is delivered between a health care provider at one location campus A and the patient and health service provider at another location campus B.  Both health care providers are from the same health service and clinic. Report one contact only. The contact should be reported by Campus A.

Contact Client Present Status: 13-Patient/client via telehealth video

Contact Delivery Mode: 3-Telehealth video

Contact Delivery Setting: 12–Hospital setting – clinic centre or other applicable code

Contact Professional Group: Report one code for each participating health care provider.

Contacts

The Data Collections unit manages several Victorian health data collections including:

* Victorian Admitted Episodes Dataset (VAED)
* Victorian Emergency Minimum Dataset (VEMD)
* Elective Surgery Information System (ESIS)
* Agency Information Management System (AIMS)
* Victorian Integrated Non-Admitted Health Minimum Dataset (VINAH)

The HDSS Bulletin is produced at intervals to provide:

* answers to common questions recently directed to the HDSS help desk
* communication regarding the implementation of revisions to data collection specifications, including notification of amendments to specified data collection reference tables
* feedback on selected data quality studies undertaken
* information on upcoming events

**Website**

[HDSS website](https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems) <https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems>

**HDSS help desk**

Enquiries regarding data collections and requests for standard reconciliation reports

[Email HDSS help desk](mailto:HDSS.Helpdesk@health.vic.gov.au) <HDSS.helpdesk@health.vic.gov.au>

**Other Victorian health data requests**

[VAHI Data Request Hub](https://vahi.freshdesk.com/support/home) < https://vahi.freshdesk.com/support/home>

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