Bulletin

CMI Business Rules: Issue 22 Update – Jan 2018

Expanding Post Discharge Support

Purpose

To provide guidance for the CMI/ODS reporting of Consumer Peer Support Worker and Carer Peer Support Worker (PSW) activity funded under the Expanding Post Discharge Support (EPDS) initiative.

Subcentre Setup

EPDS requires specific Program setup on CMI. Subcentre setup is at the discretion of the service, provided the subcentre type is community.

Program Setup

To ensure consistent and accurate recording of data, services are to create and use the following program setup:

Adult EDPS PSW Programs						
Description	**Classification**	**Type**	**Target Population**	**Fund Source**	**AMHS**	**Start Date**
Service discretion but contains "PSW EPDS"	Community	Comm, Continuing Care - Adult	Peer support recipients	Adult Continuing Care	(Local Service)	When program commenced at service

Recording Contacts

As this program draws on a developing workforce, a number of questions have been raised. All the questions raised related to the carer peer support workforce. For the consumer peer support workforce (as well as the carer peer support workforce), services are reminded to follow existing business rules when recording contacts for the Expanding Post Discharge Support program.

Responses to questions raised:

Q1: What should the "Service Recipient" for the contact be if the carer is not part of the family?
A: Please use the code "Other" when the PSW has a contact with the carer of a client, and where the carer is not a family member and the client is not present.

Q2: Can Carer Peer Support Workers report service client contacts if the contact is for the carer, rather than the client?
A: Provided the contact meets the criteria of a service client contact, these contacts are reportable as registered contacts against the client, as the contact is about the client carer relationship.

If the contact relates to the screening or assessment of a carer for intake, then the contact should be reported against the carer as per usual intake contact reporting, and not against this program in CMI/ODS.

Q3: What discipline should Carer PSW staff be setup within in the CMI/ODS HCP table for contacts reporting?
A: Please setup Carer Peer Support Workers as "Carer Worker" for CMI/ODS reporting.

Q4: Are peer support workers required to report contacts only against an open episode?
A: No, contacts can be recorded against closed episodes.

For More Information

Further information about the correct use of CMI/ODS can be found on the Victorian Government's website. In particular, see the sections on; Registration of Clients, CMI/ODS Service Contacts and Subcentre/Program Maintenance.
https://www2.health.vic.gov.au/mental-health/research-and-reporting/reporting-requirements-for-clinical%20mental-health-services

For any queries relating to data reporting or program setup please email: MHDReporting@dhhs.vic.gov.au