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| Cemetery trust financial budget template |

| Cemetery trust: |  |
| --- | --- |
| Financial year: |  |

Please amend the line items in the tables below as required.

| Income | Budget | Actual | Variance |
| --- | --- | --- | --- |
| **Bank account** |  |  |  |
| * Bank interest |  |  |  |
| **Investment account** |  |  |  |
| * Bank interest |  |  |  |
| **Grants** |  |  |  |
| * Department of Health |  |  |  |
| * Other grants |  |  |  |
| **Other income** |  |  |  |
| * Donations |  |  |  |
| **Fees received** |  |  |  |
| * Rights of interment |  |  |  |
| * Interment services |  |  |  |
| * Memorialisation |  |  |  |
| * Other |  |  |  |
| **Perpetual maintenance set aside** |  |  |  |
| **Total income** |  |  |  |

| Expenses | Budget | Actual | Variance |
| --- | --- | --- | --- |
| **Bank account** |  |  |  |
| * Bank charges |  |  |  |
| **Operating expenses** |  |  |  |
| * Equipment hire/purchase |  |  |  |
| * Repairs, maintenance and cleaning (for example, mower and other equipment repairs or parts) |  |  |  |
| * Insurance (other than VMIA – for example, for a vehicle) |  |  |  |
| * Gravediggers (contractors) |  |  |  |
| * Ground staff |  |  |  |
| * Administration staff (for example, trust secretary, manager) |  |  |  |
| * Supply of memorialisation products |  |  |  |
| * Accounting fees |  |  |  |
| * Printing, postage, stationery, office supplies |  |  |  |
| * Telephone and internet |  |  |  |
| * Utilities (electricity/gas/water) |  |  |  |
| * Cemetery database / mapping software subscription |  |  |  |
| **Cemetery projects** |  |  |  |
| * Fencing repairs |  |  |  |
| * Road/path maintenance |  |  |  |
| * New cemetery area development (for example, memorial wall, new lawn beams) |  |  |  |
| * Infrastructure (for example, shed, toilets, rotunda) |  |  |  |
| * Mapping and/or database creation |  |  |  |
| **Total expenses** |  |  |  |